

Information Brochure



MESSAGE FROM THE CHAIRPERSON



Biswajit Mukherjee
Chairperson
ICA

International Center for Academics (ICA) has grown over the years so as to effectively respond to the emerging needs and demands for education and training in Nepal. It has become one of the trend setters in the field of Alternative Mode of Education in the country. It is one of the leading and perhaps the only college in Nepal to offer academic and professional programs of international standard through distance education and online studies.

Since its establishment in 1997, it has been providing educational services to the nation. In 2002 it became the first Partner Institution (PI) of Indira Gandhi National Open University (IGNOU) in Nepal. It is the first college of distance education and online studies to be approved by the Ministry of Education & Sports, Government of Nepal. For the first time in Nepal, ICA offered students the opportunity to work and study at their own pace, time and place. All the degrees offered through ICA receive recognition and equivalence by Tribhuvan University and other universities of Nepal.

I feel quite proud to see that more than 600 learners have successfully completed their programs at different levels i.e. from Degree to Certificate level. I am proud of the achievements of all the learners who have successfully completed their programs through ICA. I am particularly proud of 6 of our learners for being awarded the University Gold Medal by IGNOU in the last four years.

We have also been partnering with several NGOs, INGOs and other organizations with an objective of Capacity Building / Human resource development in areas like Health, Disaster Management, Human Rights, Youth Development, Education, Law, Banking etc. to mention a few. Under ICA's initiative, WHO, Nepal has been providing scholarship and technical support to learners of ICA enrolled in Certificate In Health Care Waste Management Program (CHCWM) from 2007. Every session we have been introducing academic as well as professionally relevant programs with the motive of Capacity Building.

The credit for all our achievements goes to the relentless endeavor of faculty members, members of the staff, Learners and our partner organizations.

I am proud to inform you that ICA has been accepted as a member of the Asian Association of Open Universities (AAOU). ICA is the only educational institution in Nepal to have got the membership of such a prestigious organization.

I welcome you to be a learner of ICA and assure you that you will have the best of facilities and quality of teaching that will give you a unique opportunity to pursue your future career.



इन्दिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय
INDIRA GANDHI NATIONAL OPEN UNIVERSITY

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अंतरराष्ट्रीय प्रभाग
INTERNATIONAL DIVISION

Dr. Silima Nanda, MA, Ph.D.
Director (I/c)

April 1, 2010

Message

The Indira Gandhi National Open University has entered its silver jubilee year in November 2009, and it has been ranked 15th in India in terms of its visibility on the Internet and scholarly papers on the World Wide Web. In building bridges to the unreached IGNOU has become a pathfinder to a new generation of Indians, who are eager to participate in an economically resurgent New India. Today IGNOU has evolved as the world's largest university, most diverse and inclusive institution offering over 3500 courses and catering to 2.5 million students. IGNOU's presence outside the country is felt in 33 countries with 60 learning centres. ICA, Nepal's performance over the years as IGNOU's partner institution is a very laudable one. Since three years its learners have been bagging gold medals for their meritorious performances. The student support services of the partner institution, ICA are an effective and integrated one. Despite the challenges the institution is making headway and I wish ICA all the success in future and look forward to further expansion in the collaborative fronts.

(Silima Nanda)
Director (I/c)



Silima Nanda
Director (I/c)
IGNOU

Welcome to ICA

ICA was established in 1997 and has been providing educational services to the nation since then. In 2002, it became the first Partner Institution (PI) of Indira Gandhi National Open University (IGNOU) in Nepal. The study center is **approved by the Ministry of Education, Government of Nepal**. It is also the only educational institution from Nepal to become the member of Asian Association of Open Universities (AAOU). It has been providing internationally acclaimed degrees through the Distance Mode of education.

ICA presently offers 41 programs in Management, Humanities & Social Science, Tourism, Computer Science, Journalism and Mass Communication, Education, Rural Development and Health Science. Currently, the cumulative student strength of ICA is more than 1200. The learners enrolled in ICA are freshers or professionals from diverse fields such as Hospitality industry, Financial Institutions, Telecommunication, Corporate Houses, Embassies and Diplomatic agencies etc. ICA has signed an agreement with World Health Organization, Nepal to provide scholarship to the students enrolled in Certificate in Health Care Waste Management Program.

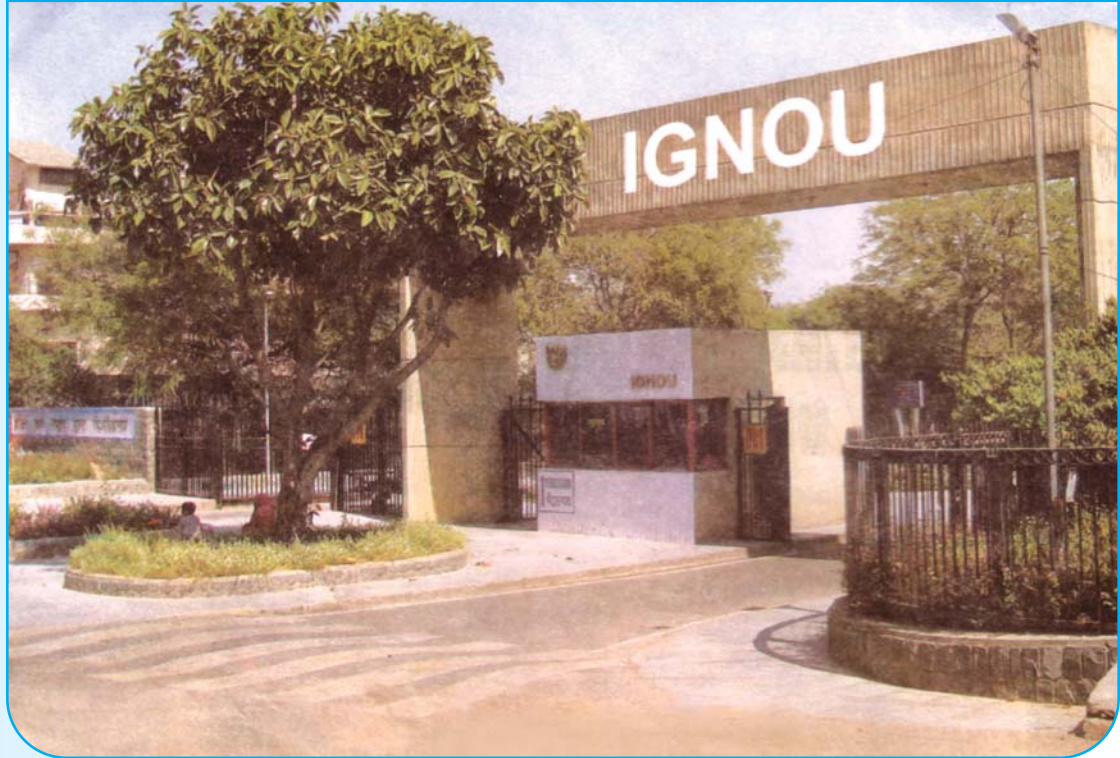
ICA offers a unique opportunity to study and work simultaneously. More than 600 learners have successfully completed their graduation, under-graduation, post graduation, diploma and certificate level programs. Due to the dedication of the faculty members, members of the staff and the hard work of the learners, the success rate of the students is always very high. **ICA is also proud of its Six University Gold Medalists in the faculty of Management, Tourism Studies, Computer Science and Health Education, Sociology, Rural Development.**



Objectives (ICA)

- To impart quality education at affordable rates
- To provide a platform to those who have missed the opportunity to further their education.
- To provide higher education to a large section of the population
- To promote Distance Education in Nepal
- To develop human resources in areas such as technology, health, tourism, etc.

IGNOU: A MEGA UNIVERSITY



The Indira Gandhi National Open University, established by an Act of Indian Parliament in 1985, has emerged as the **largest Mega University in the democratic world**. It began by offering two academic programmes in 1987 i.e. Diploma in Management and Diploma in Distance Education with strength of 4528 students. Today, it serves the education aspirations of nearly 3 million students in India and 33 other countries through the twenty-one Schools of Study and a network of 59 regional centers, with more than 2300 centers in India and 61 overseas centers. The University offers 175 (as of Jan. 2009) Certificate, Diploma, Degree and Doctoral programmes comprising around 1500 courses, with a strength of 380 faculty members and academic staff at the headquarters and regional centers and about 36,000 counselors from conventional institutions of higher, professional from various organizations, among offers. The mandate of the University is:

- to provide access to higher education to all segments of society.
- to offer high quality, innovative and need-based programmes at different levels, to all those who require them.

- to reach out to the disadvantaged by offering programmes in all parts of the country at affordable costs, and
- to promote, coordinate and regulate the standards of education offered through open and distance learning in the country.

The University has, in a relatively short time, contributed significantly to higher education, community education and continual professional development. As a world leader in distance education, it was conferred the Centre of Excellence Award in Distance Education in 1993 and the Award of Excellence for Distance Education Materials in 1999 by the Commonwealth of Learning (COL), Canada. The University is committed to quality in teaching, research training and extension activities, and acts as a national resource for expertise and infrastructure in the ODL system.

IGNOU

Features:

- National & International Reach.
- Modular program based on credit system.
- Use of the latest information & communication technologies.
- 2300 Study Centers in India and 61 international study centers in 33 countries.
- 175 Academic programs with over 1500 courses.
- More than 3 million students worldwide.
- Internationally acclaimed degree.
- Award for excellence in the Distance Mode of Education.
- Comprehensive learning material.



The salient features of this system of education are

- Study according to your own pace and convenience
- Study at your own chosen place
- Flexibility in choosing courses and combination of courses from a wide range of disciplines/ subjects
- Use of modern and appropriate educational and communication technology

International Recognition

IGNOU Degrees enjoy wide recognition all over the world. They are recognized, among others, by:

- Tribhuvan University (TU), Nepal.
- Kathmandu University, Nepal
- University Grants Commission (UGC), Nepal
- University Grants Commission (UGC), New Delhi, India
- Association of Indian Universities (AIU), New Delhi, India
- All India Council of Technical Education (AICTE), India
- Common Wealth member countries
- American colleges and universities
- Academic and Professional institutions as well as by the government, the industry and the business establishment

Vignettes

अन्नपूर्ण पोस्ट, शुरुबार १३ चैत २०६५ ५

स्वर्णपदक विजेता दुई विद्यार्थी सम्मानित

काठमाडौं, १२ चैत (अन्नपूर्ण) : भारतको इन्दिरा गान्धी राष्ट्रिय खुला विश्वविद्यालयको परीक्षामा स्वर्णपदक प्राप्त गर्ने दुई नेपाली विद्यार्थी बिहीबार सम्मानित भएका छन्। मार्च १५ मा आयोजित विश्वविद्यालयको २१ औं दीक्षान्त समारोहमा नेपाली विद्यार्थी दुन्दुप डोलमाले स्नातकोत्तर तहको समाजशास्त्र संकायमा र गगन गुरुङले सोही तहको

ग्रामीण विकास विषयमा स्वर्णपदक प्राप्त गरेका थिए। विश्वविद्यालयको नेपालस्थित परामर्श केन्द्र इन्टरनेशनल सेन्टर फर एकेडेमीद्वारा बिहीबार आयोजित सम्मान कार्यक्रममा दिइएको जानकारी अनुसार डोलमाले समाज विज्ञान विषयमा पनि सर्वाधिक अंक प्राप्त गरी प्राध्यापक जियम रेड्डी स्मृति स्वर्ण पदकसमेत प्राप्त गरेका थिए।

THE HIMALAYAN TIMES, WEDNESDAY, APRIL 4, 2007

IGNOU awards Nepali students

KATHMANDU: The Indira Gandhi National Open University (IGNOU), New Delhi honoured three outstanding students from ICA for standing first in their respective programmes, stated an ICA release. On the occasion of 18th Convocation, these students were decorated with University Gold Medal by Chief Justice of India KG BalaKrishnan. The recipients were Amar Mani Adhikari for Masters in Tourism Management, Noor Dhoj Joshi for Post Graduate Diploma in Marketing Management and Jitendra Kumar Singh for Diploma in Nutrition and Health Education. This is the first time that any IGNOU stu-

dent from Nepal has received such a recognition. ICA is the first partner institute of IGNOU in Nepal and has been in operation for the last four years. — 1803

EDU BYTES

Friday, March 26, 2010
शुक्रबार, १३ चैत २०६५

नागरिक

नेपाली विद्यार्थी उत्कृष्ट

काठमाडौं, चैत १२ (नागरिक)- भारत नयाँदिल्लीस्थित इन्दिरा गान्धी खुला विश्वविद्यालयले सञ्चालन गरेको परीक्षामा विश्वका सबै परीक्षार्थीलाई उच्चद्वै दुई नेपाली विद्यार्थीले स्वर्ण पदक पाएका छन्। गत मार्च १५ मा नयाँ दिल्लीमा भएको खुला विश्वविद्यालयको एकाइसी दीक्षान्त समारोहमा काठमाडौं, बौद्धकी दुन्दुप डोलमा र इलाम कोल्बुङका गगन गुरुङलाई प्रदान गरिएको इन्टरनेशनल फर एकेडेमी (आइका) ले जनाएको छ।

ज्ञानेश्वरस्थित आइका नेपालमा भर्ना भएकी बौद्धकी दुन्दुपले स्नातकोत्तर तहमा समाजशास्त्र र समाजिक विज्ञानमा ८९ प्रतिशत अंक ल्याएर उत्कृष्ट भएकी हुन्। ठमेलको घेजिलिङ रेस्टुरेन्टमा एकाउन्टेन्टको काम गर्दागर्दै उनले आफ्नो अध्ययन पूरा गरेको बताइन्। डोलमाले समाजशास्त्रको समाजिक विज्ञान विषयमा सर्वाधिक अंक प्राप्त गरी इनुद्वारा प्रदान गरिने प्रो.जी. राम रेड्डी मेमोरियल गोल्ड मेडलसमेत प्राप्त गर्न सफल भएकी छन्।

अर्का उत्कृष्ट विद्यार्थी इलाम कोल्बुङ-४ का गगन गुरुङ सेभ द चिल्ड्रेनमा नेपाल फेमिली हेल्थ प्रोग्रामको टिम लिडरका रूपमा कार्यरत छन्। उनी ८८.८६ प्रतिशत ल्याएर ग्रामीण विकास विषयमा उत्कृष्ट भएका हुन्।

THE HIMALAYAN TIMES, WEDNESDAY, FEBRUARY 8, 2006

LEARNING over the miles

Himalayan News Service
Kathmandu

Gone are the days when you had to choose between education and a career. Thanks to ICA PI 9601 Nepal, the international study centre of Indira Gandhi National Open University (IGNOU) for introducing the distance mode of education in Nepal that allows you to continue your education as you do your job.

Since distance education is a new concept in Nepal, people are not clear about how to go along with this programme. To create awareness as well as to make it easier for students to carry along with the programme, ICA organised its second induction programme for the fresh students for the January session at Orchid Hotel on February 4.

Students who have enrolled for the January session received a briefing on the academic procedures, rules and regulations that the students have to follow during their tenure in IGNOU. Biswajit Mukherjee, coordinator ICA, announced that three more programmes at master's level in Sociology, Rural Development and Public Administration had also been launched.

Dr Tri Ratna Manandhar, former dean, Humanities and Social Science, TU, was the chief guest of the programme. Talking about the importance of distance education in the context of Nepal, Manandhar said, "When the country's oldest university and its affiliated colleges are forced to carry a heavy load of student enrolment beyond its resources, the introduction of distance mode of education becomes the need of the day."

Since 2003, ICA has been imparting 25 courses under eight academic programmes from Certificate level to Masters level. Students can enrol twice a year in January or July session in this study centre. Students access the study materials, read it at their own time and can attend the counselling sessions on Saturdays if they want to, if they have any problems.

Exams are conducted twice a year in June and December, under the supervision of Embassy of India. Starting in 1993 with 11 students from Dharan, the number of students has exceeded 500 till date in ICA.

६ २२ जेठ २०१६

खुला विश्वविद्यालयमा खुला शिक्षा



सर्वोच्च शिक्षा मन्त्री एवं शिक्षा सचिव राम पुरेन्द्र अग्रवालले खुला विश्वविद्यालयमा खुला शिक्षाको शुभारम्भ गर्नु भन्ने वक्तव्य दिएका छन्।



सन् १९८५ मा स्थापित इन्दिरा गान्धी राष्ट्रिय खुला विश्वविद्यालयले सुरुमा दुई वटा शैक्षिक कार्यक्रम चलाएको थियो। अहिले यसले उपलब्ध गराएको अवसरोको उपयोग गर्दै देशका झन्डै २० लाख विद्यार्थीले भरिलेका छन्।

सन् २००२ देखि इन्दिरा गान्धी खुला विश्वविद्यालयले सुरुमा दुई वटा शैक्षिक कार्यक्रम चलाएको थियो। अहिले यसले उपलब्ध गराएको अवसरोको उपयोग गर्दै देशका झन्डै २० लाख विद्यार्थीले भरिलेका छन्।

Nepal Samacharpatra / Friday, March 26, 2010
शुक्रबार, चैत १३, २०६६

इन्दिरा गान्धी खुला विश्वविद्यालयमा दुई नेपाली विद्यार्थीलाई स्वर्ण

नेपाल समाचारपत्र

काठमाडौं

इन्दिरा गान्धी खुला विश्वविद्यालयमा अध्ययनरत दुई विद्यार्थीले स्नातकोत्तर तहका स्वर्ण पदक प्राप्त गरेका छन्। इन्टरनेसनल सेन्टर फ्र एकेडेमिक्स (आईसीए) नेपालमा भर्ना भएका मध्ये समाजशास्त्र तथा मानवशास्त्रमा अध्ययनरत दुइपट्ट डोल्मा र ग्रामीण विकास विषयका गगन गुरुडलाई स्वर्ण पदक प्रदान गरिएको हो। स्वर्ण पदक प्राप्त दुइपट्ट डोल्पाले समाजशास्त्र विषयअन्तर्गत सामाजिक विज्ञानमा सर्वाधिक अंक प्राप्त गरी उनलाई प्रा. जि राम रेड्डी मेमोरियल मोडल प्रदान गरिएको छ।

यही चैत ७ गते भारतको नयाँ दिल्लीमा आयोजित इन्दिरा गान्धी खुला विश्वविद्यालयको २५औं दीक्षान्त समारोहमा नेपालका सर्वोत्कृष्ट दुई विद्यार्थीलाई सम्मान गरिएको हो। इन्दिरा गान्धी विश्वविद्यालयद्वारा हिजो बिहीबार राजधानीमा आयोजित कार्यक्रममा आईसीए नेपालका निर्देशक विश्व मुखर्जीले नेपाली विद्यार्थीको स्वर्ण पदक प्राप्त गरेको जानकारी दिएका थिए। यतअघि २०औं दीक्षान्त समारोहमा नरेश यादवले कम्प्युटर एप्लिकेसनमा स्वर्ण पदक प्राप्त गरिसकेका छन्। त्यस्तै १८औं दीक्षान्त समारोहमा अमरमणि अधिकारीले दूरिगम कार्यक्रम, नरध्वज जोशीले बजार व्यवस्थापन र जितेन्द्रकुमार सिंहले न्युडसैन एन्ड हेल्थ एजुकेशनमा स्वर्ण पदक प्राप्त गरिसकेका छन्।

विश्वकै सर्वाधिक ठूलो खुला विश्वविद्यालयको रूपमा मानिएको इन्दिरा गान्धी विश्वविद्यालयअन्तर्गत भारतमा २२ हजार ३ सयवटा अध्यापन केन्द्र रहेका छन् भने नेपालमागत शिक्षका ४२ वटा मूलकमा इन्टरनेसनल अध्ययन केन्द्र छन्। यसले १ हजार ५ सय विषयमा विभिन्न तहमा अध्यापन गराउँदै आएको छ। आईसीएले नेपालमा दूर र खुला शिक्षाको मध्यमबाट १९७ देखि खुला शिक्षा विद् आएको छ। सन् २००२ देखि इन्दिरा गान्धी विश्वविद्यालयले नेपालमा शैक्षिक कार्यक्रम सञ्चालन गर्दै आएको छ। बिहीबार आयोजित कार्यक्रममा स्वर्ण पदक प्राप्त गर्ने विद्यार्थीद्वय डोल्मा र गुरुडले नेपालको शैक्षिक कार्यक्रम उत्कृष्ट रहेको चर्चा गरे।

नेपाली युवाको सफलता



अमरमणि अधिकारी, नरध्वज जोशी र जितेन्द्रकुमार सिंहले स्वर्ण पदक प्राप्त गरेका छन्।

भारतका विचारविम्वेषबाट सम्मान विन्दि अमरमणि अधिकारी।

सम्मान विन्दि नरध्वज जोशी।

सुपारकम्पाई नामा विदेशी भूमिमा विभिन्न विषयमा गरेको छ। यहाँ त्यो सफलताको श्रेय होस्। नरध्वजको स्वर्ण पदक प्राप्त गरेकोले इन्दिरा गान्धी विश्वविद्यालयले सुरुमा दुई वटा शैक्षिक कार्यक्रम चलाएको थियो। अहिले यसले उपलब्ध गराएको अवसरोको उपयोग गर्दै देशका झन्डै २० लाख विद्यार्थीले भरिलेका छन्।

सर्वोच्च शिक्षा मन्त्री एवं शिक्षा सचिव राम पुरेन्द्र अग्रवालले खुला विश्वविद्यालयमा खुला शिक्षाको शुभारम्भ गर्नु भन्ने वक्तव्य दिएका छन्।

सर्वोच्च शिक्षा मन्त्री एवं शिक्षा सचिव राम पुरेन्द्र अग्रवालले खुला विश्वविद्यालयमा खुला शिक्षाको शुभारम्भ गर्नु भन्ने वक्तव्य दिएका छन्।



Mr. Gagan Gurung a Learner of ICA, Receiving Gold Medal for his Outstanding Performance in Master In Rural Development Program at the 21st Convocation of Indira Gandhi National Open University from the eminent scientist Prof. S K Joshi, former CSIR Director General & Vice-Chancellor Prof. V.N.Rajasekharan Pillai.

“I am grateful to ICA for my achievement. I attribute my success to the strong infrastructure ICA provided me while I was a student. Counseling classes by eminent professors, excellent library facilities are some of them. I chose IGNOU over other universities because of the self-explanatory, comprehensive study materials and scientific evaluation system. I believe, distance education provided by IGNOU is relevant in today’s fast-paced world. Convenience, accessibility, and flexibility are the hallmarks of distance learning. I am certainly indebted to this kind of learning which promotes the right to education.”

Gagan Gurung



Ms. Dhundup Dolma a Learner of ICA, Receiving Gold Medal for her Outstanding Performance in Master In Sociology Program at the 21st Convocation of Indira Gandhi National Open University from the eminent scientist Prof. S K Joshi, former CSIR Director General & Vice-Chancellor Prof. V.N.Rajasekharan Pillai.

Ms. Dhundup Dolma is also a recipient of Prof. G. Ram Reddy Memorial Gold Medal for being the highest scorer in Social Science subjects at the 21st Convocation of IGNOU.

“I would like to express my sincere gratitude to ICA for the excellent support I got from this Study Center. I am thankful to all the counselors who helped me to win this Gold Medal. Thanks to the excellent study material provided by IGNOU. I chose IGNOU because it offered me flexibility. I could study at my own pace. The MA (Sociology) course helped me to prepare for the APPSC exam. Thanks to IGNOU and ICA.”

Dhundup Dolma



Mr. Naresh Yadav a Learner of ICA , Receiving Gold Medal for his Outstanding Performance in Master In Computer Application Program at the 20th Convocation of Indira Gandhi National Open University from Prof. R. Natarajan, Former Chairman, AICTE , Former Director , IIT Madras & Vice – Chancellor Prof. V.N.Rajasekharan Pillai.

“After my graduation, I was desperately looking for upgrading my skills in computer applications. This is when I came across ICA where I enrolled for the IGNOU MCA program. I didn’t expect a Gold Medal though. I think the Gold medal is due to the strong support from ICA, excellent IGNOU study materials, my hard work and support from my wife and colleagues. I must say that the Assignments I got from IGNOU were very challenging and helpful.”

Naresh Yadav



Mr.Noor Dhoj Joshi a Learner of ICA , Receiving Gold Medal for his Outstanding Performance in Post Graduate Diploma in Marketing Management Program at the 18th Convocation of Indira Gandhi National Open University from the chief justice of India Hon Shri Justice K.G Balakrishnan.

“The experience of being honored a Gold Medal by the Chief Justice of India is an unforgettable experience in my life. I think the Gold Medal will certainly encourage me to work harder.”

Noor Dhoj Joshi



Mr. Amar Mani Adhikari a Learner of ICA, Receiving Gold Medal for his Outstanding Performance in Master In Tourism Management Program at the 18th Convocation of Indira Gandhi National Open University from the chief justice of India Hon Shri Justice K.G Balakrishnan.

“My joy knew no bounds when I received the University Gold Medal in Masters of Tourism from the Honorable Chief Justice of India. It was a dream comes true. Indeed it was the most memorable moment of my life. I must thank ICA for its assistance and co-operation.”

Amar Mani Adhikari

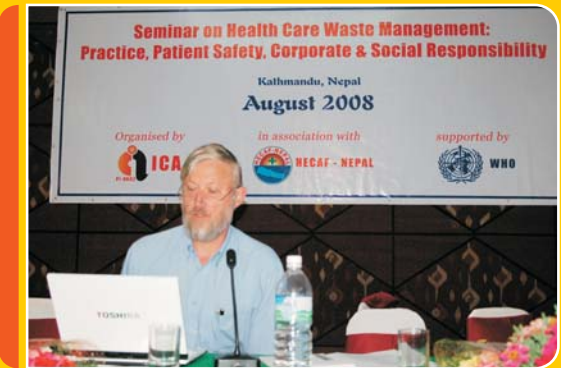


Mr. Jitendra Kumar Singh a Learner of ICA, Received Gold Medal for his Outstanding Performance in Diploma in Nutrition and Health Education Program at the 18th Convocation of Indira Gandhi National Open University from the chief justice of India Hon Shri Justice K.G Balakrishnan.

“I enrolled for this programme in Health and Nutrition Education because I am a health professional. The landmark was only possible due to the support of its faculty members and the members of my family.”

Jitendra Kumar Singh





Reflections



My decision to join ICA has changed the course of my life. From a full-time housewife I've now turned into an educational consultant. An MA degree from IGNOU has made this possible.

Santosh Lath (MEG)

American Education Consultancy
Instructor



Balancing work and studies has always been a problem because of my hectic work schedule. I wonder how smoothly I sailed through my graduation. Full marks to ICA.

Sanjay Subedi (B.Com)

Infotiser
Asst: Editor



An MCA degree from IGNOU has enhanced my career. I was greatly impressed by the personal touch and the strong support I received at ICA.

Roshan Kumar Shrestha (MCA)

www.roshan.net.np
Zoom Group, M.D
Team for Nature and Wildlife (TNW) Nepal, CS,
ESON, Green Nation Nepal
General Secretary



Thanks to ICA, My dreams of obtaining IGNOU degrees have been fulfilled. I am now working in a reputed NGO.

Bobby Shakya (MARD)

CREHPA
Freelancer



My career has taken off after I enrolled for MA in Rural Development. The flexibility of the program has given me new hopes, new horizons. Thank you, ICA.

Gagan Gurung (MARD)

Save the Children (USA)
Project Manager



I realized the importance of Distance Mode of Education after I joined ICA. Distance Mode is about bridging distances. This mode enabled me to earn and learn at the same time. This mode is here to stay.

Sushil Bista(MBA)

Himalayan Expedition
Business Development Officer



I have matured as an author ever since I attended an IGNOU creative writing course. I am currently pursuing a B.Ed degree from IGNOU, Kudos to ICA.

Anju Pradhan (B.Ed)

Author



I have chosen IGNOU MBA because the degree is recognized all over the world. I am sure this degree will enhance my professional skills. I take great pride in being a part of ICA.

Chinta Mani Uprety

Mc Dowell Nepal Ltd.
General Manager



Choosing IGNOU for my Masters in Tourism Management (MTM) has been one of the best decisions in my life. The knowledge and the skills I have obtained so far has helped me in my job. I think ICA is doing a wonderful job.

Ghemeri Raju Deepak Kumar

Food & Beverage Manager
Hotel de l'Annapurna
Kathmandu, Nepal



The credit for my present success goes to ICA from which I obtained an IGNOU BA Degree, I am currently pursuing my MBA from ICA. I am sure new avenues will open up. Thanks ICA.

Archana Kabra (MBA)

Pulkit International
Chief Administrator

Programs on Offer:

Academic Programs	Program Code	Eligibility	Duration (Min-Max.)
MASTERS DEGREE PROGRAMMES			
Master of Business Administration	MBA	Bachelor's Degree with 50% marks in aggregate. Bachelor's Degree with 3 years of supervisory/managerial/professional experience OR Professional Degree in Engineering/Technology/Medicine/Architecture/ Law/Pharmacy OR Professional Qualification in Accountancy/Cost and Works Accountancy/Company Secretaryship,etc. OR A Master's degree in any subject. (The University may consider other degrees to this list of equivalent professional degree/qualification,if required)	2.5-Yrs - 8Yrs
Master of Business Administration (Banking & Finance)	MBA (B&F)	Bachelor's Degree with 50% or higher degree from a recognized university and he/she should be working in the banking or financial services sector for a period of at least two years.	2.5-Yrs - 8Yrs
Master of Arts (Economics)	MEC	Bachelor's Degree or higher degree from a recognized university	2Yrs - 5Yrs
Master of Arts (Public Administration)	MPA	Bachelor's Degree or higher degree from a recognized university	2Yrs - 5Yrs
Master of Arts (Sociology)	MSO	Bachelor's Degree or higher degree from a recognized university	2Yrs - 5Yrs
Master of Arts (Distance Education)	MADE	Bachelor's Degree from recognized University and Diploma in Distance education or Post Graduate Diploma in Distance Education from IGNOU.	1Yr - 4Yrs
Master of Computer Application	MCA	Bachelor's Degree in Computer Science/Applications/Information science/Information Technology from a recognized University OR Non- Computer Science B.Tech/M.Sc./ other graduates (such applicants are required to pursue CIC/CIT OR Graduate with PGDCA from a recognized University or its equivalent course of not less than one year from a state board of Technical Education or its equivalent body established by the central/State Government. Note: 1)The student who have not studied Maths at 10+2 level are required to do CS-60 in the first Semester of MCA: 2)The student enrolling for the MCA programme who have completed the DOEACC O-level programme are not required to enroll for CIC/CIT.	3Yrs - 6Yrs
Master of Arts (Rural Development)	MARD	Bachelor's Degree or higher degree from a recognized university	2Yrs - 5Yrs

Academic Programs	Program Code	Eligibility	Duration (Min-Max.)
Master of Tourism Management	MTM	Category 1: BTS/BA(Tourism); B.Sc. Hospitality and Hotel Administration ; and those who have done their graduation in any field along with a one year Diploma in Tourism, which is recognized in the university system or by AICTE. Category 2: Diploma in Hotel Management (from the institute recognized by the NCHMCT or AICTE) or a Bachelor's Degree in any field. However, all students of Category 2 will have to pass four additional courses during their period of study.	2Yrs - 4Yrs
Master of Arts (English)	MEG	Bachelor's Degree or higher degree from a recognised university	2Yrs - 5Yrs
Master of Arts (Education)	MA EDU	Bachelor's Degree or higher degree from a recognised university	2Yrs - 5Yrs
Master of Social Work	MSW	Bachelor's Degree or higher degree from a recognised university	2Yrs - 5Yrs
BACHELORS DEGREE PROGRAMMES			
Bachelor of Commerce	B.Com	10+2 or its equivalent or BPP from IGNOU	3Yrs - 6Yrs
Bachelor of Computer Applications	BCA	Category 1: 10+2 OR its equivalent (with Mathematics) Category 2: 10+2 OR its equivalent (without Maths + MTE-03 in the first Semester)	3Yrs - 6Yrs
Bachelor of Education	B.Ed	Graduates teachers, working either on temporary/permanent basis (with 2 years of experience as a teacher) in any recognised school	2Yrs - 4Yrs
Bachelor of Arts (Tourism Studies)	BTS	10+2 or its equivalent or BPP from IGNOU	3Yrs - 6Yrs
Bachelor of Arts	BA	10+2 or its equivalent or BPP from IGNOU	3Yrs - 6Yrs
Bachelor of Social Work	BSW	10+2 or its equivalent or BPP from IGNOU	3Yrs - 6Yrs
Post Graduate Diploma Programmes			
Post Graduate Diploma In Distance Education	PGDDE	Bachelor Degree in any subject or a professional degree	1Yr - 4Yrs
Post Graduate Diploma In International Business Operation	PGDIBO	Bachelor's Degree in any discipline or equivalent	1Yr - 3Yrs

Academic Programs	Program Code	Eligibility	Duration (Min-Max.)
Post Graduate Diploma in Disaster Mgmt	PGDDM	Bachelor's Degree in any discipline or equivalent	1Yr - 4Yrs
Post Graduate Diploma In Enviromental and Sustainable Development	PGDESD	Bachelor's Degree in any discipline or equivalent	1Yr - 3Yrs
Post Graduate Diploma In Financial Management	PGDFM	Bachelor's Degree with 50% marks in aggregate. Bachelor's Degree with 3 years of supervisory/managerial/professional experience OR Professional Degree in Engineering/Technology/Medicine/Architecture/Law/Pharmacy OR Professional Qualification in Accountancy/Cost and Works Accountancy/Company Secretaryship,etc. OR A Master's degree in any subject. (The University may consider other degrees to this list of equivalent professional degree/qualification,if required)	1Yr -2.5Yrs
Post Graduate Diploma In Human Resource Management	PGDHRM	Bachelor's Degree with 50% marks in aggregate. Bachelor's Degree with 3 years of supervisory/managerial/professional experience OR Professional Degree in Engineering/Technology/Medicine/Architecture/Law/Pharmacy OR Professional Qualification in Accountancy/Cost and Works Accountancy/Company Secretaryship,etc. OR A Master's degree in any subject. (The University may consider other degrees to this list of equivalent professional degree/qualification,if required)	1Yr -2.5Yrs
PGD In Journalism & Mass Comm.	PGJMC	Bachelor's Degree with 2 years experience in a media/communication organisation	1Yr - 4Yrs
PGD In Management	PGDIM	Bachelor's Degree with 50% marks in aggregate. Bachelor's Degree with 3 years of supervisory/managerial/professional experience OR Professional Degree in Engineering/Technology/Medicine/Architecture/Law/Pharmacy OR Professional Qualification in Accountancy/Cost and Works Accountancy/Company Secretaryship,etc. OR A Master's degree in any subject. (The University may consider other degrees to this list of equivalent professional degree/qualification,if required)	1Yr -2.5Yrs
Post Graduate Diploma In Marketing Management	PGDMM	Bachelor's Degree with 50% marks in aggregate. Bachelor's Degree with 3 years of supervisory/managerial/professional experience OR Professional Degree in Engineering/Technology/Medicine/Architecture/Law/Pharmacy OR Professional Qualification in Accountancy/Cost and Works Accountancy/Company Secretaryship,etc. OR A Master's degree in any subject. (The University may consider other degrees to this list of equivalent professional degree/qualification,if required)	1Yr -2.5Yrs
Post Graduate Diploma In Rural Development	PGDRD	3 years bachelor's degree/Post Graduate/Master's degree in any subject	1Yr - 4Yrs

Academic Programs	Program Code	Eligibility	Duration (Min-Max.)
Post Graduate Diploma in Operation Management	PGDOM	Bachelor's Degree with 50% marks in aggregate. Bachelor's Degree with 3 years of supervisory/managerial/professional experience OR Professional Degree in Engineering/Technology/Medicine/Architecture/Law/Pharmacy OR Professional Qualification in Accountancy/Cost and Works Accountancy/Company Secretaryship,etc. OR A Master's degree in any subject. (The University may consider other degrees to this list of equivalent professional degree/qualification, if required)	1Yr -2.5Yrs
DIPLOMA PROGRAMMES			
Diploma in Creative Writing In English	DCE	10+2 or anyone without 10 +2 but age should be 20 years and above	1Yr - 4Yrs
Diploma In HIV & Family Education	DAFE	10+2 or its equivalent or BPP from IGNOU OR Matriculation with higher qualification recognized by Central/State Government	1Yr - 4Yrs
Diploma In Management	DIM	Bachelor's Degree + 3 years Supervisory Managerial/Professional Experience OR Non Graduate with 6 years Supervisory/Professional experience	1Yr -2.5Yrs
Diploma In Tourism Studies	DTS	10+2 or its equivalent or BPP from IGNOU	1Yr - 4Yrs
CERTIFICATE PROGRAMMES			
Certificate In Information Technology	CIT	10th standard or BPP from IGNOU	6 Months - 2Yrs
Certificate in Disaster Management	CDM	10+2 or its equivalent or BPP from IGNOU	6 Months - 2Yrs
Certificate in Environmental Studies	CES	10+2 or its equivalent or BPP from IGNOU	6 Months - 2Yrs
Certificate in Health Care Waste Management	CHCWM	Doctors, Nurses, Paramedics and other professional workers with a minimum of 10+2 qualification	6 Months - 2Yrs
Certificate In HIV & Family Education	CAFÉ	10+2 or its equivalent or BPP from IGNOU OR Matriculation with higher qualification recognized by Central/State Government	6 Months - 2Yrs
Certificate in Tourism Studies	CTS	10+2 or its equivalent or BPP from IGNOU	6 Months - 2Yrs
Certificate in Human Rights	CHR	10+2 or its equivalent or BPP from IGNOU	6 Months - 2Yrs
Bachelor Preparatory Program	BPP	18 Years above.	6 Months - 2Yrs

Faculty Members

COMPUTER SCIENCE

- 1 Mr. Bir. Bdr. Karki
- 2 Mr. Bimal Pd Joshi
- 3 Mr. Dipak Siwakoti
- 4 Mr. Manoj Kr. Gupta
- 5 Ms. Pallawee Jha
- 6 Mr. Rajeev Mishra
- 7 Mr. Ramesh Kunwar
- 8 Mr. Santosh Kumar Sah
- 9 Mr. Shambhu Raj Khatiwada
- 10 Mr. Sujit Kumar Jha
- 11 Mr. Him Koirala
- 12 Mr. Deepak Kumar Adhikari
- 13 Mr. Deepak Dhami

TOURISM

- 1 Mr. Raman Joshy
- 2 Mr. Rabindra Hyaunmikha
- 3 Mr. Raju Ghimire
- 4 Ms. Sashi Bajracharya

JOURNALISM

- 1 Mr. Puran. P. Vista
- 2 Mr. Tanka Prasad Upreti

MANAGEMENT

- 1 Prof. Dr. Chandra Kanta Poudel
- 2 Prof. Dr. Vishnu Khanal
- 3 Prof. Dr. Purusotam Singh
- 4 Dr. Sateesh Kumar Ojha
- 5 Ms. Chetna Thapa
- 6 Mr. Chittaranjan Biswal
- 7 Mr. Dol Raj Bhusal
- 8 Mr. Kumar Bhattarai
- 9 Mr. Narayan Pradhan
- 10 Mr. Pramod Raj Sharma
- 11 Mr. Rameshwar Acharya
- 12 Ms. Rohini Pradhan
- 13 Mr. Sanjeev Pradhan
- 14 Mr. Shankar Nath Adhikari
- 15 Mr. Shankar Prasad Acharya
- 16 Mr. Sudip Raj Pandey
- 17 Mr. Sushil Bista
- 18 Ms. Namita Thapa
- 19 Ms. Shahina Hussain
- 20 Ms. Tina Saud

HEALTH SCIENCE

- 1 Mr. Anil Shankar Giri
- 2 Mr. Gyanendra Mishra
- 3 Mr. Mahesh Nakarmi

HUMANITIES

- 1 Dr. Gyanu Chhetri
- 2 Dr. Mahendra Singh
- 3 Ms. Bibha Lal
- 4 Mr. Bipin Deo
- 5 Mr. Dipak Ratna Sakya
- 6 Mr. Gajendra Raj Sharma
- 7 Mr. Kiron Shankar Mukherjee
- 8 Mr. Gagan Gurung
- 9 Ms. Madhu Todi
- 10 Mr. Ram Chandra Lamichhane
- 11 Mr. Ram Hari Dhakal
- 12 Mr. Shambhu Prasad Kattel
- 13 Ms. Sangeeta Chaudri
- 14 Mr. Siddhartha Ojha
- 15 Mr. Suman Pudasaini

SOCIAL WORK

- 1 Ms. Bandana karki
- 2 Ms. Kushum Sharma
- 3 Ms. Namita Lamsal
- 4 Ms. Smriti Karanjit
- 5 Mr. Swagat Raj Pandey

EDUCATION

- 1 Ms. Bishwa Bala Thapa
- 2 Mr. Y. D. Tripathi

Why IGNOU at ICA?

- Study Center approved by the Ministry of Education, Govt. Nepal
- To study on one's own Time, Pace & Place
- For quality education and congenial Academic Environment
- Variety of Academic Programs
- Ample classes under the supervision of Qualified Counselors
- Well equipped lab and library facilities
- An effective student support system
- Cost effective modular programs & flexible admission rules
- Diverse Learner group.

Academic Session

January Cycle: from January to June

July Cycle: from July to December

Examinations

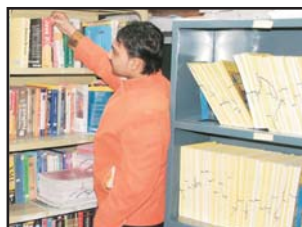
Examinations are conducted by IGNOU through ICA at two examination centers i.e. **Kathmandu & Dharan** under the supervision of the Embassy of India.

Mode of Payment

Full semester/year/course fee is to be paid at the time of admission.

Fee Includes

- i) Study materials
- ii) Face to Face Counseling



Credit System

The University follows the 'Credit System' for most of its programmers. Each credit in our system is equivalent to 30 hours of student study comprising all learning activities (i.e. reading and comprehending the print material, listening to audio, watching video, attending counseling sessions, teleconference and writing assignment responses). Thus, a four credit course involves 120 hours of study. This helps the learner to know the academic effort one has to put into successfully complete a course.

Programme Delivery

The methodology of imparting instruction is different from that of the conventional Universities. The Open University system is more learner-oriented and the learner is an active participant in the pedagogical (teaching and learning) process. Most of the instructions are imparted through distance education methodology rather than face-to-face communication.

The multimedia approach is followed for imparting instruction. This approach comprises the following:

- a) Self Instruction Printed Material: Printed study material (written in self-instruction style) for both theory and practical components of the programmes is supplied to the learners in batches of blocks for every course (on an average 1 block per credit). A block which comes in the form of a booklet usually comprises 3 to 5 units.
- b) Counseling Sessions: Normally counseling sessions are held as per schedule prepared by the Study Center. These are mostly held during the non-working hours and on weekends at the study center.



Assignments and Examinations

Assignments are a pre-requisite for appearing at the Term End Examination (TEE) and for completing a Program. Assignments must be submitted on the date specified in the Operation Calendar of the Study Center and in the format prescribed in the Program Guide. Please remember that Assignments carry substantial weightage. Assignments should be downloaded from www.ica.edu.np.

Term End Examinations (TEE)

Term End Examinations are conducted twice a year i.e. in June & December. Semester or Certificate program learners may appear at the TEE at the end of the respective semester or after every six months and learners registered in Yearly program may appear for TEE only after the completion of their yearly duration. For any back logs learners may appear in TEE twice a year ie. JUNE / DECEMBER.

Re-Registration

YEARLY PROGRAM: Year -wise re-registration for a program is notional. Students can deposit the necessary fees along with the completed Re-registration Form for the second year even without clearing the courses of the first year. The same rule applies in the third year and henceforth.

SEMESTER PROGRAM: Semester- wise re-registration for the program is notional. Students can deposit the necessary Fee with the completed Re-registration Form for the second semester even without clearing the courses of the first semester. The same rule applies in consecutive semesters.

Attendance

It is not mandatory to attend counseling sessions but we suggest you to attend these sessions since these will certainly assist you to complete your program within the stipulated period. They will also give you the opportunity to interact with your Counselor and Peer Group members.

Practical Oriented Programmes: 75% attendance in practical sessions is mandatory. Those who cannot attend the practical sessions in the session they have registered can attend them in the next session by paying an additional Practical Session Fee prescribed by the Study Center.



Project / Dissertation Work

For Programs having Project / Dissertation as one of the components, a separate Project Guide shall be provided. The Project Guide will have all the details related to Project work.

SMS Alert Services

From the January 2009 session, the Study Center has launched SMS Alert Services for all the Learners registered with ICA, PI-9602. This is a part of the enhancement of Student Support System. SMS Alert Service has been launched with an objective to provide instant Information and efficient support to our Learners. All Important information on examinations, admission, re-registration, assignment, counseling classes etc are circulated via SMS.

Library

The Study Center has library facilities. The library is equipped with reference books, Audio Video materials and other supporting materials. The resources are mainly confined to the programmes and courses offered by ICA. We strongly encourage you to visit the library as often as you can.

Online Support

eGyanKosh, IGNOU Online, Education Broadcast, Library e-Resources are a part of the Online Support system. All these resources can be accessed through the University or Study Center website. I am sure if a learner can make use of this digital support system to its optimum level, it will certainly be of immense help to the learner in their learning process. One can get access to these resources through the study center website: www.ica.edu.np.

